

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 6:35 p.m. – November 20, 2018
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: President Charles, Mr. Robertson, Mrs. Mordecai, Mr. Schwarzbaum, Mr. Alper

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on November 13, 2018.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION at 6:38 P.M.

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that six (6) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Tuesday, November 20, 2018 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

- "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

- "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: a. Student disciplinary matters: Student ID #1309027, #1205086 and #2604093; b. and Conduct an HIB hearing.
- "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and _____.
- "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:
- "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: Employee Numbers #7625 and #4290.
- "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the

responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be ninety (90) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the West Orange Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

MOTION: Mr. Robertson **SECOND:** Mr. Alper **VOTE:** 5-0 (VV)

IV. PUBLIC SESSION AT 8:05 P.M.

V. CONSIDERATION OF THE CLOSED, AS AMENDED, AND PUBLIC MEETING MINUTES OF November 5, 2018 (Att. #1)

MOTION: Mr. Robertson **SECOND:** Mr. Schwarzbaum **VOTE:** 5-0 (RC)

VI. STUDENT REPORTS

VII. SUPERINTENDENT/ BOARD REPORTS

Statement from Ronald Charles, Board President:

On behalf of the Board of Education, we want to publicly thank, once again, the teachers, the administrators, the administrative staff, the bus drivers, the police and firemen, the first responders and the department of public works for going above and beyond the call of duty last Thursday in keeping our children safe throughout a difficult situation. The Board of Education looks forward to hearing a debriefing tonight from the Administration about the incident and to provide whatever needed resources are to ensure the district is better prepared to handle any emergency in the future.

- A. November 15, 2018 Report to Board
- B. PTA Listening Sessions
- C. Student & Staff Recognition Presentation December 17
- D. HIB Report

VIII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

IX. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Jason Webber .9 Mt. Pleasant / .1 BMELC	WOHS	Indoor Track: Assistant Coach	Resignation	11/4/18
Jason Webber .9 Mt. Pleasant / .1 BMELC	WOHS	Track: Assistant Coach	Resignation	11/4/18

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Megan Rapp	WOHS	Paraprofessional	Resignation	1/15/19

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Danielle Marino	Gregory	Curriculum Writing: Grade 3 English Language Arts	11/14/18

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Darline Ceus	BMELC	Paraprofessional	New	BA	3	\$30,054 prorated	11/21/18 - 6/30/19
Noura Estrada	BMELC	Paraprofessional	New	Non-Degree	5	\$29,289 prorated	11/21/18 - 6/30/19
Olivienne Evra	BMELC	Paraprofessional	New	Non-Degree	3	\$27,999 prorated	11/21/18 - 6/30/19
Suzanne Sayers	Kelly	Paraprofessional	MacDonald	Non-Degree	3	\$27,999 prorated	11/21/18 - 6/30/19

- b. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend/Rate of Pay	Effective Dates
Andrea Rommel	Washington	Honors Band	\$333	2018-2019

- c. Superintendent recommends approval to the Board of Education for the following certificated staff additional assignment(s): (Att. #2)

- d. Superintendent recommends approval to the Board of Education for the following non-certificated staff additional assignment(s):

Name	Location	Position	Stipend/Rate of Pay	Effective Dates
Diane Andrade OOD	Edison	COPE Volunteer	N/A	2018-2019
Susan Johnson OOD	Edison	COPE Volunteer	N/A	2018-2019
David Parra OOD	Edison	COPE Volunteer	N/A	2018-2019

- e. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2018-2019:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Gina Capone	CEAS	X	X				
Denis Larriega-Vargas	N/A						X
Yolanda Ward	N/A			X			

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Margaret Geher Family	Roosevelt English Language Arts	10/22/18 - 12/20/18 amended	12/21/18 - 3/11/19 amended	N/A	3/12/19

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Frederic Barnwell Medical	WOHS Paraprofessional	9/4/18 - 9/25/18	9/26/18 - 12/21/18	N/A	1/2/19
Isariah McChee Medical	WOHS Security Guard	8/27/18 - 12/11/18	12/12/18 - 12/14/18	N/A	12/17/18
Rachel Mondalto Medical	St. Cloud Paraprofessional	10/26/18 - 11/2/18	11/5/18 - 2/1/19	N/A	2/4/19
Jeanne Santangelo Medical	Kelly Paraprofessional	11/12/18 - 11/16/18	11/19/18 - 12/21/18	N/A	1/2/19

5. Transfer(s):

- a. Superintendent recommends approval to the Board of Education for the following transfer(s) of certificated staff:

Name	From	Position	To	Position	Effective Date
Laura Kraft Voluntary	.8 Redwood / .2 Kelly	BSI	Redwood	Grade 4 ELA / Social Studies	11/5/18
Sondra Mermelstein Voluntary	Redwood	Grade 4 ELA / Social Studies	.8 Redwood / .2 Kelly	BSI	11/5/18

6. Resolution to approve contract for Acting Superintendent of Schools: (Att. #3):

RESOLVED that the Board approve a contract of employment for Eveny de Mendez effective for the period of October 20, 2018 through January 3, 2019, which has been reviewed and approved by the County Executive Superintendent in accordance with N.J.A.C. 6A:23A-3.1.

Personnel - Items 1 through 5

MOTION: Mr. Alper

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

Personnel - Item 6

MOTION: Mr. Alper

SECOND: Mr. Robertson

VOTE: 4-0-1 (RC)

ABSTAIN: Mr. Charles

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Applications for School Business requests. (Att. #4)
2. Recommend approval for field trips for the 2018-2019 school year. (Att. #5)
3. Recommend approval of the Curriculum Writing Projects for the 2018-2019 school year. (Att. #6)
4. Recommend approval for student teaching for the 2018-2019 school year (Att. #7)
5. Recommend approval of the agreement between Essex County College and West Orange High School in the amount of \$15,135.72 for students to register for college courses through the West Essex Campus for the 2018-2019 school year to earn college credits.
6. Recommend approval of the 2019 ESY (Extended School Year) Program to operate for the period of June 26, 2019 through July 31, 2019 (closed July 3-4, 2019).

Curriculum and Instruction - Item 1, School Business Request: Ken Alper

MOTION: Mrs. Mordecai

SECOND: Mr. Robertson

VOTE: 4-0-1 (RC)

ABSTAIN: Mr. Alper

Curriculum and Instruction - Items 1 through 6, with the exception of the above

MOTION: Mrs. Mordecai

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

C. FINANCE

a.) Special Services

1. Recommend approval of tuition contracts with Essex County Vocational Technical Schools, Newark, NJ for the 2018-2019 school year as follows:

Student #	Program	Tuition	Budgeted/Unbudgeted
1801049	Full Time, West Caldwell Tech	\$5,911.00	Budgeted

b.) Business Office

1. Recommend approval of the 11/20/2018 Bills List: (Att. #8)

Payroll/Benefits	\$	436,868.18
Transportation	\$	508,192.63
Tuition (Spec. Ed./Charter)	\$	194,176.31
Instruction	\$	82,165.07
Facilities	\$	713,743.16
Capital Outlay	\$	28,377.00
Grants	\$	30,855.99
Food Service	\$	685,810.58
Support Svcs/Co-Curricular/Athletics/Misc.	\$	<u>272,205.07</u>
	\$	2,952,393.99

2. Recommend acceptance of the following donation(s)/award(s):

Donor	Recipient	Donation
Lenny and Gina Fondetto	Kelly Elementary School	\$1,500 for Blast Off Focus Walk
Unity of Montclair Church	WOHS Chamber Choir	\$125

3. Recommend approval of proposed NonPublic technology aid program expenditures funded through the Office of State Aid Entitlements and Payments to NonPublic Schools (not local funds):

NonPublic School	Description	Amount
Playhouse School	Computer for library	\$898.61

4. Recommend approval of awarding of the following bid: (Att. #9)

Bid #	Description	Vendor	Award Description
18-19	Electrical Parts - District wide	Jewel Electric Supply Jersey City, NJ	11/1/18-6/30/19 66% off MSRP/List Option year 1 renewal 7/1/19-6/30/20 66% off MSRP/List Option year 2 renewal 7/1/20-6/30/21 66% off MSRP/List

5. Recommend acceptance of the 2018-2019 Confucius Classroom Grant Award in the amount of \$11,552 for the period 9/1/18-8/31/19.
6. Recommend approval to void the following checks from the indicated accounts:

WOHS Student Activity	
Check Number	Check Amount
3666	\$78.50
3670	\$20.00
3764	\$2,280.00
3847	\$12.00
3850	\$12.00
3853	\$12.00
3856	\$12.00
3857	\$12.00
3861	\$12.00
3867	\$12.00
3869	\$12.00
3876	\$12.00
3925	\$245.00
3993	\$100.00

7. Recommend approval of contract with NJ Advance Media LLC (“NJAM”) and LocalLive (“LL”) to participate in NJAM’s high school sports video network including the cost of \$6,500 to lease an additional camera set for the 2018-2019 and 2019-2020 school years. (Att. #10)
8. Recommend approval of goals and calendar for the development of the 2019-2020 district budget: (Att. #11)
 1. Continue to provide funding that prioritizes the safety of our schools to include transportation, emergency operations, and safe air and water quality.
 2. Provide instructional supports and materials for the elementary ELA program.
 3. Support recommendations for the new K-8 math program.
 4. Expand personnel and instructional supports for the elementary ESL program.
 5. Maintain all educational, co-curricular and athletic programs.
 6. Minimize the impact on taxpayers while maximizing the efficient use of tax dollars.

- 9. Recommend approval of professional services proposal from Spiezle Architectural Group, Inc., Hamilton, NJ, in an amount not to exceed \$24,750 to develop construction drawings and specifications for the reconstruction of the weight room facilities located in the air structure at WOHS. Reimbursable costs will be in addition to this fee. (Att. #12)

Finance - Special Services Item 1; Busines Office Items 1 through 9

MOTION: Mrs. Mordecai

SECOND: Mr. Alper

VOTE: 5-0 (RC)

E. REPORTS

- 1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending November 20, 2018.

2. Harassment, Intimidation and Bullying

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on November 5, 2018, the Superintendent reported HIB Incident Number(s) 015, 017, 018, 019 to the Board; and

Whereas, on November 13, 2018 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 015, 017, 018, 019 for the 2018-2019 school year for the reasons conveyed to the Board.”

Reports - Items 1 and 2

MOTION: Mr. Alper

SECOND: Mr. Schwarzbaum

VOTE: 5-0 (RC)

D. MISCELLANEOUS

- 1. **RESOLVED**, that the Board of Education hereby affirms the District’s determination concerning HIB Investigation 135-002.

MOTION: Mr. Schwarzbaum

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

X. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- XI. **NEXT BOARD MEETING** to be held at 8:00 p.m. on December 11, 2018 at West Orange High School.

XII. PETITIONS AND HEARINGS OF CITIZENS

XIII. ADJOURNMENT at 10:41 P.M.

MOTION: Mr. Schwarzbaum

SECOND: Mr. Alper

VOTE: 5-0 (VV)

Respectfully submitted,

John Calavano, Board Secretary